Student Online Course Requirements

LSTC catalog degree manuals and student handbooks also provide this information.

Prior to enrolling in an online class, students are invited to schedule time with our Teaching and Learning Technician at tltech@lstc.edu to learn the functionality of our Learning Management System (LMS) called LSTCNet.

Our Student Services Office is another resource well-versed in the technical skills needed for prospective students to complete these offerings. You can reach Student Services at studentservices@lstc.edu.

Essential student requirements for online courses at LSTC include:

- Computer literacy
- Ability to perform tasks such as:
  - Run a program
  - Organize and manipulate files on a personal computer and/or removable media (such as a USB storage device).
- Students are expected to be able to:
  - Compose and print research papers with appropriate figures and/or tables
  - Use a standard word processing program (i.e. Microsoft Word, Pages etc.)
  - Install software
  - Connect to Wi-Fi
  - Participants should know how to communicate using email and electronic bulletin/message boards (Chat, Forums, etc.).
  - Information retrieval skills:
    - Participants need the ability to use JKM Library catalogs and databanks (for more information go to www.jkmlibrary.org)
    - Be familiar with finding information on the web using search engines (i.e. Google, Yahoo, etc.)
    - Have the ability to upload and download files
  - Use GoToMeeting and/or Zoom
- Hardware requirements; we recommend a current model computer/tablet less than two years old with at least the following hardware base:
  - 3GHz or faster
  - 4 GB RAM processor
  - Microphone and speakers and/or headset
  - Webcam
  - Have ability to scan pages and send them electronically (jpegs, pdg etc.)
Software requirements include
  - MS office
  - Web browser (i.e. Safari, Chrome, Firefox, etc.)
  - Video player (Vimeo, YouTube, etc.)
  - Adobe Reader