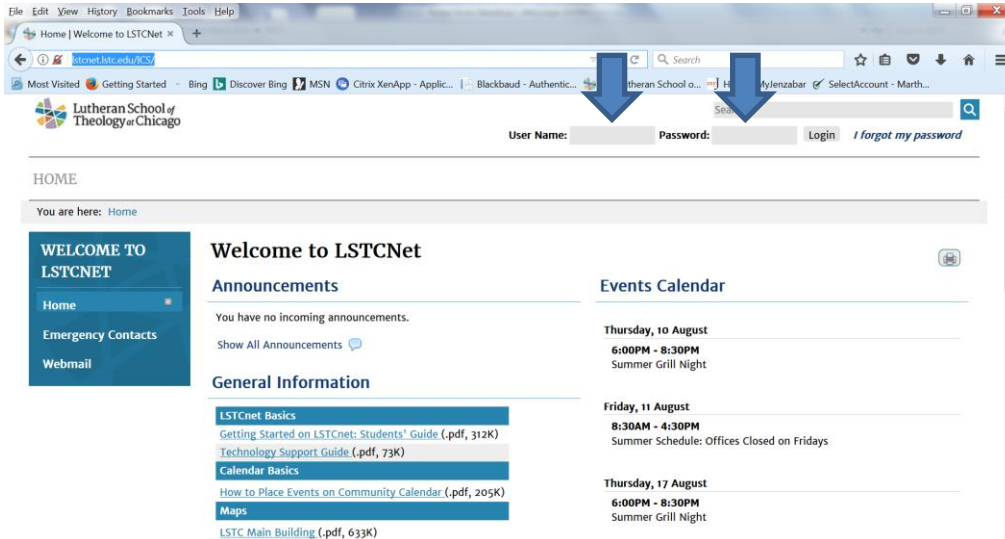


# LSTCNet – Getting Started Students Guide

## Logging in

1. Use your favorite web browser (such as Mozilla Firefox, Apple Safari, Google Chrome or Microsoft Internet Explorer) and go to <http://lstcnet.lstc.edu/ICS/>

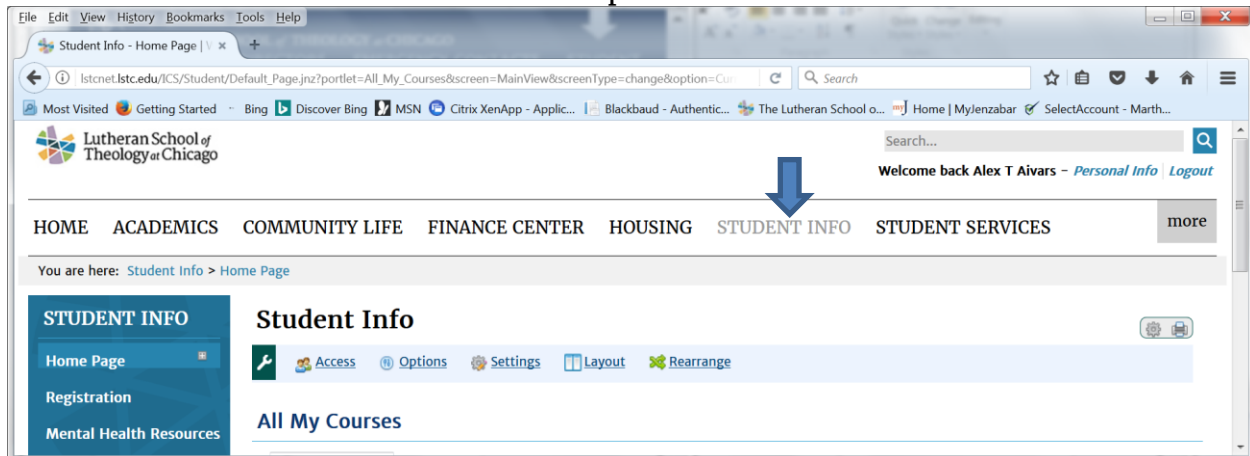


**Note:** The back button doesn't work well for many features on LSTCNet. Instead, use the menu options on the sidebar and/or the tabs at the top of the screen to link you directly to previous pages.

2. Use your ID number for both User Name and your Password

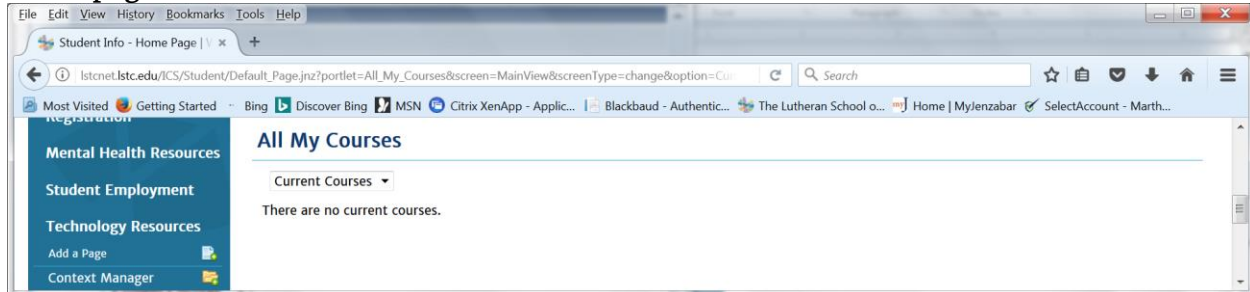
## Finding your Courses:

1. You must be logged in.
2. Click on the **Student Info** tab at the top of the screen

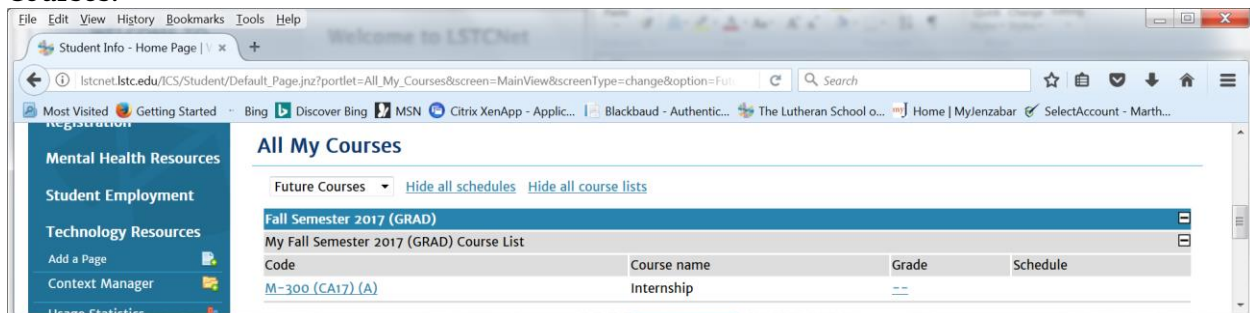


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You should see a list of your current courses and their schedule in the ‘All My Courses’ part of the page:



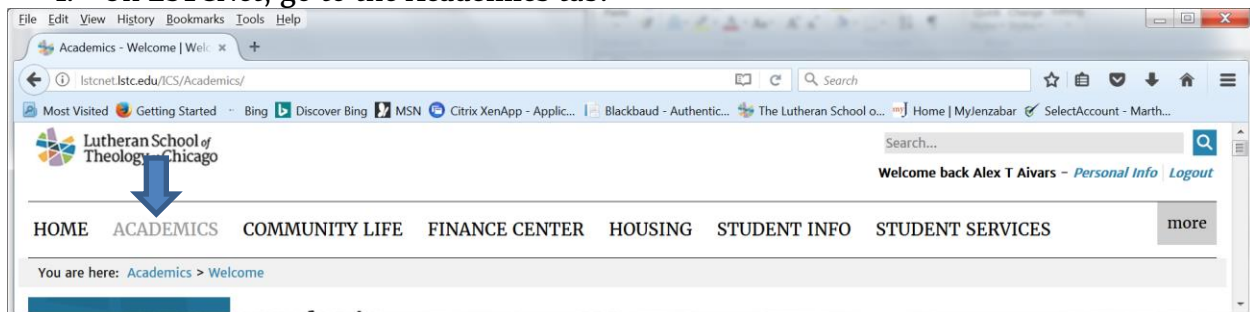
If you don't see any courses, change the drop-down from ‘Current Courses’ to ‘Future Courses.’



To go to a specific course's page (including sub-pages, such as Forums, Handouts etc.) click on the blue text under the heading ‘Code’ to the left of each course name.

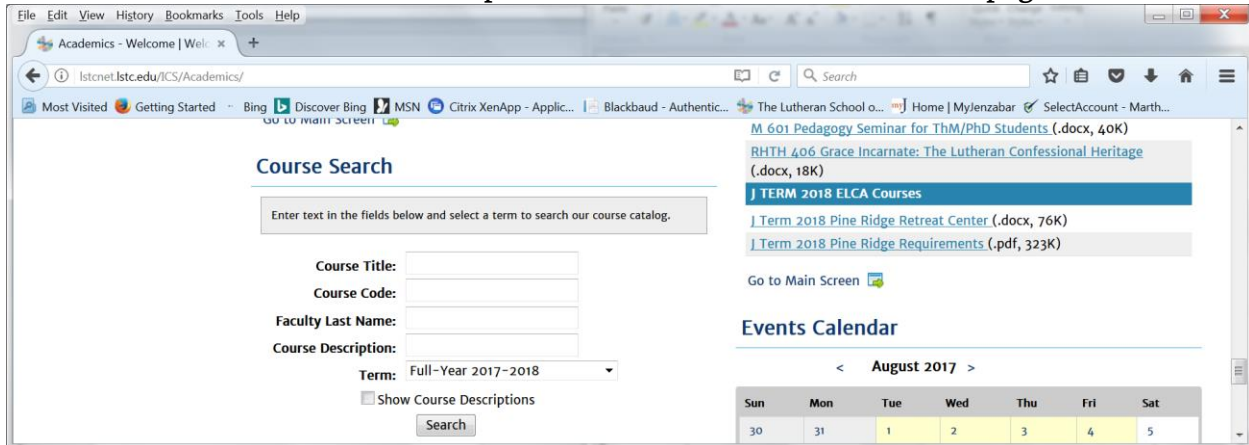
### Viewing other Courses:

1. On LSTCNet, go to the **Academics** tab.



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### 2. Look for the Course Search option at the bottom of the Academics page



The screenshot shows a web browser window with the URL [lstcnet.lstc.edu/ICS/Academics/](http://lstcnet.lstc.edu/ICS/Academics/). The main content area features a "Course Search" section with a text input field and a "Search" button. Below this are four labeled input fields: "Course Title:", "Course Code:", "Faculty Last Name:", and "Course Description:". A "Term:" dropdown menu is set to "Full-Year 2017-2018", and there is a checkbox for "Show Course Descriptions". To the right, there is an "Events Calendar" for August 2017, showing a grid of days from Sunday to Saturday.

3. Search for courses using the boxes provided. You can input as little info (such as just the first few letters of the faculty member's last name) or as much info (such as complete course codes) to complete a successful search. Be sure to select the correct term and make sure it ends with "(GRAD)" as the other codes (e.g. "(BIRG)" or "(XR)") are used by staff and LSTCNet's database.

Hopefully this tutorial helps you get started on LSTCNet!

If you have questions, please seek support by contacting LSTC's Teaching and Learning Technologist for support: [tltech@lstc.edu](mailto:tltech@lstc.edu)